

Sherard Primary School
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Leicestershire
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**Action Pack emergency number:
07864968338**

**Please use this number after 4pm to
contact Action Pack only**



Breakfast Club & Action Pack After School Club

Breakfast Club Leader: Rachel Booth
Monday—Friday 7.30—8.45 am

Action Pack Leader: Sharon Parker
Monday—Friday 3.15—5.45 pm

Ofsted Registration No: 145083

A school that unlocks the potential of every child.....

Welcome to Breakfast Club and Action Pack 2021-2022

Our Breakfast and After School clubs are open to any pupils that attend the school with the aim of providing supervised care for children outside of school hours to meet the needs of working parents.

Both clubs are based in the small hall at Sherard Primary School and benefit from the facilities available.

Breakfast Club opens at 7.30 am and runs until 8.45 am when children are escorted to their classrooms. The current cost is £4.68 which includes breakfast.

Action Pack is open between 3.15 pm and 5.45 pm. Fees are £4.26 minimum which covers care until 4.15 pm. Any children staying for longer sessions will receive a light meal, please see costs below.

3.15—4.15 pm	£4.26
3.15—5.15 pm	£7.38
3.15—5.45 pm	£9.57

What do children do at the club?

We aim to provide a range of activities which will appeal to the age range and preferences of the children attending. There will be opportunities every day for both indoor and outdoor play (weather permitting).

Action Pack Example Menu

Tea

Fish Fingers

Jacket Potatoes with tuna/cheese/beans

Ham/salad/tuna wraps

Salad sticks & dips

Hot dogs

Potato Waffles with cheese

Salad



Pudding

Fruit

Yoghurts

Cakes

Dealing with accidents and illness

There is always a qualified first aider on duty.

For minor injury:

- ★ staff will apply first aid;
- ★ email and text sent to parents/carers;

In the event of a major accident:

- ★ staff will apply first aid
- ★ contact the parent/carer
- ★ if an ambulance is needed and the parent/carer is not available, a member of staff will accompany the child in the ambulance.

In the event of illness:

- ★ Children should not attend if they have been ill or absent from school during the day.
- ★ If a child has developed diarrhoea, sickness or any other contagious illness during the day, they will not be admitted to Action Pack.
- ★ If your child is off sick or has been collected early due to illness, please inform us through the school office.
- ★ If a child becomes ill during the session, parents/carers will be contacted to collect the child.

Who can attend the clubs?

Any child aged between 4 and 11 in full time education at Sherard School. A waiting list is kept and admission is on a first come first served basis.

Equal Opportunities

We aim to provide an environment where children are helped to develop respect for one another, where differences are valued and all children are encouraged to take part in activities which interest them; there are no 'boys' or 'girls' only activities.

We ensure all children are welcome whatever their race, culture or nationality.

Children's code of conduct

We want the children to enjoy a pleasant environment at the clubs and hope their time here will be an important part of their daily lives. In line with school policy we expect high standards of behaviour and the following guidelines may be helpful:

- ★ Show respect to each other and the adult supervisors
- ★ Take care of the games and equipment provided
- ★ No fighting or play fighting is permitted
- ★ Running and noisy activities are not permitted indoors
- ★ Inform a member of staff if you need to use the toilet
- ★ All food and drink must be consumed at a table
- ★ Footwear must be worn
- ★ Only staff/adults are to answer the door

Staffing

All staff are DBS checked; many also have childcare qualifications. All are dedicated to ensuring the best possible care for your child.

Registration and booking

To book a place please book on the School Gateway app. Places can be booked up until 10pm the night before required. The sessions can also be cancelled up to 10pm the night before.

Fees and Payment

Breakfast Club fees are £4.59 per session.

Action Pack fees are £4.18 minimum which covers care until 4.15 pm. Any children staying for longer sessions will receive a light meal, please see costs below.

3.15—4.15 pm	£4.18
4.15—5.15 pm	£7.24
3.15—5.45 pm	£9.38

- ★ All fees are payable via **School Gateway** (the school's on-line payment system).
- ★ The school reserves the right to decline a child's space if monies are owing on Gateway.

Drop off/Late collection

Please collect your child on time. If you know you are going to be late, please contact us so that your child does not worry.

Please be aware parking in the school car park in the mornings is from 7.30am to 7.45am **ONLY**, and after 4pm in the afternoon.

There is a late collection fee of £10 to cover additional staff time.